



## STUDY DAY BOOKING FORM

DATE AND VENUE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

OCCUPATION: \_\_\_\_\_

DAYTIME TELEPHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

JOB TITLE: \_\_\_\_\_

SPECIAL DIETARY NEEDS: \_\_\_\_\_

*Please take care to print your email address clearly and ensure that it is correct, as we use it for course confirmation, where provided.*

Make cheques payable to '**Sharing the Skills**' and post with booking form to either: **Brenda van der Kooy, Course Administrator, Sharing the Skills, 49 Wick Road, Teddington, Middlesex. TW11 9DN** or to the **local unit contact** if specified.

Payment must accompany the booking form. An administration fee of £30 will be charged for cancellations up to one week before the study day commences. No refund is possible for cancellations after that date.

**Tick the box if you wish to opt out of any future mailings:**