



STUDY DAY BOOKING FORM

DATE AND VENUE: _____

NAME: _____

ADDRESS: _____

OCCUPATION: _____

DAYTIME TELEPHONE NUMBER: _____

EMAIL: _____

JOB TITLE: _____

SPECIAL DIETARY NEEDS: _____

Please take care to print your email address clearly and ensure that it is correct, as we use it for course confirmation, where provided.

Make cheques payable to '**Sharing the Skills**' and post with booking form to either: **Brenda van der Kooy, Course Administrator, Sharing the Skills, 49 Wick Road, Teddington, Middlesex. TW11 9DN** or to the **local unit contact** if specified.

Payment must accompany the booking form. An administration fee of £30 will be charged for cancellations up to one week before the study day commences. No refund is possible for cancellations after that date.

Tick the box if you wish to opt out of any future mailings: